WELCOME TO THE
USC ROSSIER SCHOOL
OF EDUCATION

Admitted Student Guidebook
On behalf of the distinguished faculty of the University of Southern California Rossier School of Education, I am pleased to congratulate you on your admission.

As part of the USC Rossier family, you will benefit from a vibrant and nationally recognized learning community, lifelong connections to prominent fellow students and alumni, and our unwavering commitment to your academic and professional success.

In this booklet you will find helpful information about beginning your educational journey at USC Rossier, including checklists to use as a guide for completing necessary requirements. There may be additional requirements specific to your degree program which do not appear in this guide. Please review any inserts in your admissions packet thoroughly for additional information. You can also access this information on your USC Personal Portal page at http://go.rossier.usc.edu.

I encourage you to begin preparing as soon as possible for your first semester of classes at USC Rossier. If you have any questions as you prepare, please contact the USC Rossier Office of Admissions and Scholarships at (213) 740-0224.

Again, welcome to the Trojan Family. We look forward to having you join our community soon.

Sincerely,

Karen Symms Gallagher, PhD
Emery Stoops and Joyce King Stoops Dean
ABOUT USC ROSSIER SCHOOL OF EDUCATION

The mission of the USC Rossier (ross-EAR) School of Education is to improve learning in urban education locally, nationally and globally. USC Rossier leads the way in innovative, collaborative solutions to improve education outcomes. Our work is field based, in the classroom and online, and reflects a diversity of perspectives and experiences. We pride ourselves on innovation in all our programs, preparing teachers, administrators and educational leaders who are change agents. We support the most forward-thinking scholars and researchers whose work is having direct impact on student success in K-12 schools and higher education. We are leaders in using cutting-edge technology to scale up our quality programs for maximum impact.

The USC Rossier School of Education is part of The University of Southern California, one of the world’s leading private research universities, located in the heart of Los Angeles. We are proud to carry the prestigious banner of USC, which has established itself as a global institution of higher education. As a university of the highest quality and value, our graduates continue to make lasting contributions to our communities, our society, and our civilization.

The University of Southern California is an anchor institution in Los Angeles, a global center for arts, technology and international business. USC’s diverse curricular offerings provide extensive opportunities for interdisciplinary study, and collaboration with leading researchers in highly advanced learning environments. With a strong tradition of integrating liberal and professional education, USC fosters a vibrant culture of public service and encourages students to cross academic as well as geographic boundaries in their pursuit of knowledge.

“USC ROSSIER LEADS THE WAY IN INNOVATIVE, COLLABORATIVE SOLUTIONS TO IMPROVE EDUCATION OUTCOMES.”
PROGRAMS

Doctoral
- Doctor of Education in Educational Leadership (EDL)
- Doctor of Education in Organizational Change and Leadership (OCL)
- Doctor of Philosophy in Urban Education Policy (PhD)
- Global Executive Doctor of Education (Global EdD)

Master’s
- Master of Arts in Teaching (MAT)
- Master of Arts in Teaching - Teaching English to Speakers of Other Languages (MAT-TESOL)
- Master of Education in Postsecondary Administration and Student Affairs (PASA)
- Master of Education in Educational Counseling (EC)
- Master of Education in Learning Design and Technology (LDT)
- Master of Marriage and Family Therapy (MFT)

USC ROSSIER COMMITMENT

At USC Rossier, we stand by our students and graduates. From our classrooms to your career, our commitment to your success is unwavering. We prepare our graduates to be change agents, and equip them with the critical thinking and problem-solving skills necessary to assess challenges and implement creative solutions. If at any point in your career you’re faced with an issue in which you could benefit from the professional guidance of our expert faculty, we encourage you to take advantage of the USC Rossier Commitment. A dedicated team of faculty members will work with you to identify the issue and develop a strategic plan of action to facilitate your success.

USC ROSSIER’S FOUR ACADEMIC PILLARS

Leadership
Students will:
- Apply accountable leadership strategies to create the structural, human relations, political, and symbolic/cultural dimensions critical for high performance learning organizations.
- Demonstrate initiative in creating solutions to barriers to learning that they identify within their organization and community.
- Demonstrate an ability to create and sustain partnerships (i.e., groups, teams, organizations) that effectively improve learning.

Learning
Students will:
- Apply evidence-based theories and principles of learning, motivation, and cultural competence to optimize practice in educational settings locally, nationally, and globally.
- Demonstrate the belief that effective instruction is learner-centered, theoretically grounded, and contextually responsive to the individual differences of all learners.

Accountability
Students will develop the ability to:
- Establish goals and strategies for their position that support improved learning in their organization.
- Apply goal-directed, data-driven decision making to generate consistent and measurable outcomes that are responsive to established standards and the needs of students, community, and society.
- Demonstrate the belief that accountability and communication to all stakeholder groups leads to transparent and equitable educational outcomes that are responsive to all learners.

Diversity
Students will:
- Develop an unshakable commitment to a diversity of thought and experience in their practice (e.g. diversity of race, socioeconomic status, gender, ethnicity, sexual orientation, language proficiency, and disability).
- Identify practices, structures and policies that create barriers to learning and develop the skill and political savvy to negotiate, if not eliminate, those barriers for themselves and on behalf of others.
- Demonstrate a valuing of using individual and cultural differences to inform practice related to accountability, leadership, and instruction that result in equal opportunity and access for all learners.
THINGS YOU SHOULD KNOW ABOUT BEING A TROJAN

University Seal
The university’s seal displays three torches representing the arts, the sciences and philosophy.

Traveler
USC football games are famous for, among other things, the appearance of the official mascot, the Traveler, a noble white steed bearing a warrior into the arena.

Alma Mater
“All Hail” was written by Al Wesson for the finale of a student show, Campus Frolics of 1923. Listen to the SoCal VoCals sing “All Hail” as an introduction to their rendition of “Tusk” at https://scvocals.com.

Official Fight Song
In 1922, USC dental student Milo Sweet composed the music for USC’s official fight song, “Fight On,” as an entry in a Trojan Spirit contest. Download the official Fight Song at https://about.usc.edu/traditions/official-fight-song/

Colors
USC’s colors are cardinal and gold. Before 1895, USC’s official color was gold, and the College of Liberal Arts had its own color, cardinal. In 1895, both colors were adopted as USC’s official colors.

Trojan Marching Band
The history of the Spirit of Troy, the USC marching band, goes back to the inception of the university in 1880.

Motto
Palmam qui meruit ferat. (Let whoever earns the palm bear it.)

Trojans
The Trojan tradition originated in 1912 with Los Angeles Times sportswriter Owen Bird, who likened the fighting spirit of USC athletes to that of the ancient Trojans.

Trojan Shrine
Now a campus landmark fondly nicknamed Tommy Trojan, this life-size bronze statue of a Trojan warrior was unveiled on June 6, 1930, as part of USC’s 50th birthday celebration. Learn more at http://about.usc.edu/traditions/trojan-shrine/

Other Resources
Stay connected with the Trojan newspaper:
www.Dailytrojan.com
Buy your Trojan gear:
www.shop.usctrojans.com
Trojan community and alumni network:
www.alumni.usc.edu
Follow the Trojans anytime, anyplace:
www.insidesocal.com/usc
Watch USC Trojans videos and streaming games:
www.usctrojans.com/ticketaccess
ADMITTED STUDENT CHECKLIST

☐ Submit the Statement of Intent form and $250 non-refundable deposit
Submit the form and deposit by the deadline stated in your admissions letter. Complete both steps at: https://you.usc.edu/login/

☐ Attend upcoming USC Rossier admitted student events
Save the following dates and look for an invitation from USC Rossier in the coming months.
- Master’s Admitted Student Dinner: May 2, 2017
- EDL Admitted Student Dinner: May 3, 2017

☐ Activate your USC account
To activate, visit: http://www.usc.edu/firstlogin

☐ Apply for financial aid (see financial aid checklist)
You must submit a FAFSA application and the enrollment and housing form to be considered for a financial aid package from the USC Office of Financial Aid. Learn more about applying for financial aid at: http://financialaid.usc.edu/graduates/prospective/applying.html#/2

☐ Apply for additional scholarships from USC and external organizations
(Outside of USC Rossier)
The University of Southern California maintains a database of scholarship opportunities that you can filter based on your qualifications. View the database at: http://awardsdatabase.usc.edu/

☐ Log in to MyUSC
Become familiar with the MyUSC portal, which enables you to pay tuition bills, view registered courses, view grades and more: https://my.usc.edu/portal/guest.php

☐ Obtain your USC student ID
To obtain your student ID, visit: http://mycard.usc.edu

☐ Attend USC graduate orientation (optional)
Although each USC Rossier program holds its own orientation for new graduate students, this university-wide orientation will introduce you to campus life and the university’s resources and expectations for graduate-level study. http://orientation.usc.edu/graduate/

☐ Attend the USC Rossier New Student Program Orientation (mandatory)
See orientation dates on page 16.

☐ Register for classes
For approximate class registration dates, see page 16. Look for an email from USC Rossier with your specific registration date and time.

☐ Register for USC Health Insurance
If you are registered for six credits or more, you will automatically be enrolled in USC Student Health Insurance. The fee will be added to your tuition bill prior to the beginning of each semester. You are able to waive the insurance if your personal insurance policy meets USC standards. Additionally, a mandatory health center fee will be applied for each semester and cannot be waived. Learn more at: http://engemannshc.usc.edu/insurance/

☐ Submit immunization records
The university requires that all students attending on-campus classes receive two doses of the MMR (Measles, Mumps and Rubella) vaccine. Proof of vaccination is required prior to the first semester of enrollment at USC. Learn more about submission deadlines and the process to submit documentation at: http://engemannshc.usc.edu/medical/immunization-clinic/required/

☐ Complete tuberculosis screening (MAT and international students only)
The university requires all international students to undergo screening for tuberculosis in the United States or Canada within six months prior to their first semester at USC. MAT students are also required to complete this screening prior to beginning the MAT program as one of several requirements for obtaining a teaching credential. For further information and deadlines, please visit: https://engemannshc.usc.edu/medical/immunization-clinic/required/

☐ Pay tuition bill
Pay your tuition here: https://sfs.usc.edu/epay/

STAY CONNECTED:

☐ Check out the Master’s Programs Office Blog
https://rossiernpo.wordpress.com/

☐ Connect with USC Rossier on Facebook, Instagram, and LinkedIn
View the “stay connected” page on your personal portal for links to program-specific social media groups.

☐ Check out the EdD Programs Office Blog
http://dsc-usc.typepad.com/usc-doctoral-support-center-blog/

☐ Bookmark student resources
- http://www.usc.edu/
- http://rossierschoolstudents.usc.edu/
- http://classes.usc.edu/
FINANCIAL AID CHECKLIST
Use this checklist as a guide for completing the financial aid application process. Pay close attention to deadlines and procedures to receive maximum consideration for aid.

☐ Obtain FSA number
Your FSA number will serve as your electronic signature for your FAFSA application. If you do not already have an FSA number, apply for one at: https://fsaid.ed.gov/nopas/index.htm.

☐ Complete the FAFSA
Complete the Free Application for Federal Student Aid (FAFSA) at https://fafsa.gov. The USC School Code is 001328. Using your FSA number, sign your FAFSA application electronically upon submission. Note: the FSA ID replaced the Federal Student Aid PIN as of May 10, 2015.

☐ Complete the required Enrollment and Housing Form
Select the “Enrollment and Housing Form” at: http://financialaid.usc.edu/graduates/prospective/applying.html. On this form, list your anticipated enrollment.

☐ Apply for the Federal Direct (Stafford) Loan program
Federal Direct (Stafford) Loans are available to most eligible borrowers who apply for financial aid. To apply, follow the steps at: http://financialaid.usc.edu/loans/federal-stafford-loan.html

☐ Apply for the Federal Perkins Loan program
Federal Perkins Loans are available only to students in certain programs of study or who may have received a Perkins Loan in the prior academic year. To apply, follow the steps listed at: http://financialaid.usc.edu/loans/federal-perkins-loans.html

☐ Apply for the Federal Direct Graduate PLUS Loan program
Graduate and professional students may wish to consider this low-interest, credit-based federal loan to cover their college expenses. To apply, follow the steps listed at: http://financialaid.usc.edu/loans/federal-direct-graduate-plus-loan.html

☐ Complete loan entrance counseling and the Master Promissory Note
You can complete both online at: www.studentloans.gov.

☐ Provide the Financial Aid Office with your Social Security number
(If you did not include it in your application)

External Financial Aid Resources
The Financial Aid Information Page www.finaid.org
Grants, Scholarships and Fellowships www.fstweb.com

FINANCIAL PLAN WORKSHEET
Annual Expenses

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<thead>
<tr>
<th></th>
<th>Estimated Annual Expenses</th>
<th>Actual Expenses</th>
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<tbody>
<tr>
<td>Tuition and Fees</td>
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<td></td>
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<tr>
<td>Program Tuition - $1737/unit</td>
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<tr>
<td>Program units in the first year</td>
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<td></td>
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<tr>
<td>Total tuition for 2017-18</td>
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<tr>
<td>School Material</td>
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<tr>
<td>Books and Supplies</td>
<td>$1,000</td>
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<tr>
<td>Laptop computer</td>
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<tr>
<td>Additional supplies</td>
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<tr>
<td>Living Expenses</td>
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<tr>
<td>Rent</td>
<td>$14,000 - $20,000</td>
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<tr>
<td>Utilities</td>
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<td>Telephone</td>
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<tr>
<td>Food</td>
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<td>Household supplies</td>
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<td>Transportation</td>
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<td>Car payment</td>
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<td>Parking Permit</td>
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<tr>
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<td>Gas</td>
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<td>General maintenance</td>
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<td>Personal Expenses</td>
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<tr>
<td>Laundry</td>
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<tr>
<td>Clothing</td>
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<td>Entertainment</td>
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<td>Child Care</td>
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<tr>
<td>Miscellaneous</td>
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<tr>
<td>Other</td>
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</tbody>
</table>

TOTAL EXPENSE BUDGET
IMPORTANT DATES FOR ADMITTED STUDENTS

Admitted Student Dinners
- Master’s Admitted Student Dinner: May 2, 2017
- EDL Admitted Student Dinner: May 3, 2017

USC Rossier New Student Program Orientation
- Doctor of Education in Educational Leadership (EDL): August 5, 2017
- Master of Arts in Teaching (MAT): August 24, 2017
- Master of Arts in Teaching - Teaching English to Speakers of Other Languages (MAT-TESOL): August 22, 2017
- Master of Education in Postsecondary Administration and Student Affairs (PASA): August 2017
- Master of Education in Educational Counseling (EC): August 2017
- Master of Education in Learning Design and Technology (LDT): August 2017
- Master of Marriage and Family Therapy (MFT): June 21, 2017

Class Registration
- Doctor of Education in Educational Leadership (EDL): July 2017
- Master of Arts in Teaching (MAT): June 2017
- Master of Arts in Teaching - Teaching English to Speakers of Other Languages (MAT-TESOL): June 2017
- Master of Education in Postsecondary Administration and Student Affairs (PASA): June 2017
- Master of Education in Educational Counseling (EC): June 2017
- Master of Education in Learning Design and Technology (LDT): June 2017
- Master or Marriage and Family Therapy (MFT): May 2017

Classes Begin
- Fall 2017: August 21
- Spring 2018: January 8
- Summer 2018: May 16
- Fall 2018: August 20
- Spring 2019: January 7
- Summer 2019: May 15

Labor Day
- Fall 2017: September 4
- Spring 2018: February 19
- Summer 2018: May 28
- Fall 2018: September 3
- Spring 2019: February 18
- Summer 2019: May 27

Thanksgiving Holiday
- Fall 2017: November 22-26
- Spring 2018: January 15-19
- Summer 2018: November 21-25
- Fall 2018: November 30
- Spring 2019: January 7-11
- Summer 2019: November 30

Classes End
- Fall 2017: December 1
- Spring 2018: March 11-15
- Summer 2018: December 1-4
- Fall 2018: December 14 - January 8
- Spring 2019: March 10-13
- Summer 2019: December 13 - January 6

Study Days
- Fall 2017: December 2-5
- Spring 2018: April 27 - May 1
- Summer 2018: May 2-3
- Fall 2018: December 5-12
- Spring 2019: April 26 - April 30
- Summer 2019: May 1-8

Exams
- Fall 2017: April 7
- Spring 2018: May 4
- Summer 2018: August 7
- Fall 2018: April 27 - April 30
- Spring 2019: May 1-8
- Summer 2019: May 10

Commencement
- Fall 2017: May 27
- Spring 2018: July 4
- Summer 2018: July 4
- Fall 2018: April 28-May 1
- Spring 2019: May 20
- Summer 2019: May 20

Classes Begin
- Fall 2018: August 20
- Spring 2019: January 7
- Summer 2019: May 15

Labor Day
- Fall 2018: September 3
- Spring 2019: February 18
- Summer 2019: May 27

Thanksgiving Holiday
- Fall 2018: November 21-25
- Spring 2019: January 15-19
- Summer 2019: November 30

Classes End
- Fall 2018: December 14 - January 8
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- Summer 2019: December 13 - January 6

Study Days
- Fall 2018: December 5-12
- Spring 2019: April 26 - April 30
- Summer 2019: May 1-8

Exams
- Fall 2018: April 27 - April 30
- Spring 2019: May 1-8
- Summer 2019: May 10

Commencement
- Fall 2018: May 27
- Spring 2019: July 4
- Summer 2019: July 4